

Martin Luther King Jr. Middle School

Date: **January 30, 2024**

Time: **5:00PM**

Location: <https://bit.ly/MLKYoutubeChannel>

- I. Call to order: [Kalisha George](#)
- II. Roll Call: 5:02

Role	Name (or Vacant)	Present or Absent
Principal	Kimberly Gibbs	Present
Parent/Guardian	Jennifer Bhagia-Lewis	Present
Parent/Guardian	Adia Pam	Absent
Parent/Guardian	Constance Franklin	Present
Instructional Staff	LaTonya Bankston	Present
Instructional Staff	Brian McKinney	Present
Instructional Staff	Elizabeth Prather	Absent
Community Member	Craig King	Present
Community Member	Maxine Cain	Absent
Swing Seat	Kalisha George	Present
Student (High Schools)		

Quorum Established: [Yes](#)

III. Action Items

- a. **Approval of Agenda:** Motion made by: [Bhagia-Lewis](#) Seconded by: [Bankston](#)
 Members Approving: 6
 Members Opposing: 0
 Members Abstaining: 0
Motion Passes
- b. **Approval of Previous Minutes:** *List amendments to the minutes:*
 Motion made by: [Franklin](#) Seconded by: [Bhagia-Lewis](#)
 Members Approving: 6
 Members Opposing: 0
 Members Abstaining: 0
Motion Passes

c. **Action Item 1: GO Team vote on Draft Budget**

Motion made by: [Bhagia Lewis](#) Seconded by: [McKinney](#)

Members Approving: 6

Members Opposing: 0

Members Abstaining: 0

Motion Passes

IV. Discussion Items

a. **Discussion Item 1: *Budget Development Presentation***

- i. The discussion was led by Ms. Gibbs who presented the budget feedback and strategic plan for the upcoming year. The team discussed their priorities, with the main focus being on strengthening teachers' capacity to provide rigorous and engaging instruction. They also discussed the benefits of their International Baccalaureate (IB) program, which includes developing critical thinking, problem-solving, and communication skills. The team also reviewed their budget, which included requests for additional funding for their signature program coach, world language teachers, and supplies and resources. They received \$271,000, which they plan to use for their signature program instructional coach and supplies and resources. The team also discussed their strategic plan, which includes goals such as increasing proficiency in ELA and math and decreasing behavior referrals. The conversation ended with a review of their school year 2025-26 signature and turnaround program funding.
- ii. Ms. Gibbs discussed the school's budget and staffing plans. She mentioned that they requested one master teacher leader, which was approved, and this person will focus on writing. The school also plans to reduce its school clerk from 211 to 202 and change a non-instructional aid to a paraprofessional. An instructional technology specialist will be replaced by a master teacher leader to run the VILS lab. The signature program coach will shift to leading world language teachers and connections teachers. The turnaround reading specialist will be replaced by a master teacher leader who will focus on writing. Ms. Gibbs also mentioned that they will have four master teacher leaders in total. She allocated \$20,000 for contracted services for instruction, which may include AVID membership.

b. **Discussion Item 2: *Budget and Funding Priorities Discussed***

- i. Ms. Gibbs discussed the budget for the upcoming year, highlighting the need for increased funding for various areas such as professional development, instructional planning, IEP writing, classroom management strategies, web subscriptions, and security grants. She also mentioned

the importance of providing students with direct instruction from both teachers, using a co-teaching model, and the need for additional supplies and furniture. Kimberly emphasized the need for funding for after-school and Saturday tutorials, field trips, and other extracurricular activities. She also discussed the allocation of funds for teacher stipends, including those for department chairs, grade level chairs, and other duties. Lastly, she outlined the school's funding priorities, focusing on strengthening teachers' capacity to provide rigorous instruction and developing a positive and collaborative environment for students, staff, and stakeholders.

- ii. Ms. Gibbs discussed the implementation of a whole child system of supports that integrates social, emotional learning, behavior, wellness, and comprehensive academic intervention plans. She highlighted the importance of effective lesson planning, coaching by teams and content grade level, and the use of data to drive instructional decisions. Kimberly also proposed the purchase of an additional reading teacher to focus on literacy, costing about \$127,000. She mentioned the continuation of flexible learning tools, technology integration, and targeted instruction to personalize learning. Additionally, she discussed attendance incentives, the incorporation of the IB learner profile and approaches to learning skills, and the implementation of service actions school-wide.
- iii. Ms. Gibbs presented the school's budget, highlighting that it is in good shape and can accommodate all proposed changes without needing additional funds. Most of the budget will go towards student instruction, aligning with the school's strategic priorities. The team discussed the proposed changes, with Ms. Bhagia Lewis and Ms. George expressing their support for certain additions, such as hall monitors and a writing master teacher. Ms. Gibbs also mentioned a plan to address writing skills in the upcoming year. The team was encouraged to think about how proposed changes directly support the strategic plan and to voice any concerns or suggestions.
- iv. **Addressing Middle School Needs and Funds**

Principal Gibbs discussed the school's strategies to address middle school behavior and academic needs. She mentioned the introduction of master teacher leaders and instructional coaches teaching in classrooms to provide extra support. The school also plans to hire an additional representative teacher and allocate funds for teacher training and parent engagement activities. Ms. Gibbs also mentioned the school's reserve funds, which could be used to purchase an additional teacher, and the hold back funds for Title One, which would be used for increased student attendance and participation, parent engagement activities, and

building up the parent resource center. The school's priorities align with the district and cluster priorities.

V. Information Items

a. Principal's Report -Budget Information

- i. February Cluster Superintendent Review (February 17-21)
- ii. HR Staffing Conferences (February 24–February 27)
- iii. March-Final GO Team Approval Meeting (AFTER your school's Staffing Conference and BEFORE Friday, March 14th) ACTION (i.e.- GO Team votes) on final budget recommendation before March 14

VI. Announcements

- a. Principal Gibbs is named Principal of the Year by the Federation of Public Service Employees, receiving a \$5,000 award for the school and an additional \$2,500 in support. There will be a community presentation.
- b. The next Go Team meeting is scheduled for March 6th to review the final budget.
- c. Principal Gibbs announces that the school has received 500 computers from Compu and AT&T for students to use at home, with a distribution event planned for February 26th.
- d. February 25, 2025 New and prospective parent night
- e. Career Day- March 7, 2025
- f. Title One input meeting February 27, 2025, 5:00pm virtually
- g. Winter break Feb 17-21
- h. No after school all-stars on February 14, 2025
- i. Next meeting will take public comment

VII. Adjournment

Motion made by: [Franklin](#) Seconded by: [Bankston](#)

Members Approving: 6

Members Opposing: 0

Members Abstaining: 0

Motion Passes

ADJOURNED AT 6:06pm

Minutes Taken By: [Adia J. Pam](#)

Position: [Secretary](#)

Date Approved: